



BICYCLE PARKING WAIVER & RELEASE FORM

Please fill out the following form and drop off at the Management Office located in Suite 1980-S or email to 300SRP@300river.com.

I, _____, hereby request permission to access the designated bike rack area located on the South Plaza on the west side of the building, in order to set, specifically, my bicycle in the specially provided bicycle racks.

I understand and acknowledge the bicycle rack area is not a public area, but rather, is for the exclusive use of those individuals, such as myself, who are specifically authorized in writing by the Office of the Building, to access this area for the specific purpose of parking or setting their bicycle in the specially provided bicycle racks (no bicycles shall be allowed to be secured to the light posts, the Building etc. and if it is discovered that this is the case, the device securing the bicycle to these areas shall be removed and the bicycle will be left unsecured in this area). I also acknowledge by signing this Bicycle Area / Rack Waiver & Release, I have fully read and understand everything identified in this document.

I understand and acknowledge that access to the designated bicycle rack area and use of the bicycle racks is entirely at my own risk and that by signing this waiver, I agree to waive any responsibility or liability on the part South Riverside Building, LLC, 300 River Property Manager LLC its subsidiaries, affiliates, officers, directors, employees and Jones Lang LaSalle Americas and any of its authorized agents, representatives or affiliates, for any injury or loss suffered in connection with such use, including any theft of, or damage to, my bicycle or related equipment.

Finally, I acknowledge there are spots for approximately thirty (30) bicycles, and I am not guaranteed a spot on any given day, such usage being exclusively on a first come / first served basis. I understand that from time to time, the Landlord may choose to close this area (with advance notice) in order to perform maintenance, housekeeping, repairs, staging of equipment or materials for said maintenance or repairs.

Further, the bicycle is only permitted during normal shift hours of each employee, and bicycle parking shall not be for an extended period of time. Abuse of this policy will result in the loss of bicycle parking privileges.

PERSONAL INFORMATION	BICYLCE INFORMATION
NAME:	MAKE:
COMPANY:	MODEL:
PHONE:	EMAIL:
KEYCARD #:	SERIAL #:
SIGNATURE	DATE



BICYCLE PARKING RULES & REGULATIONS

When storing bikes on the South Plaza, employees must comply with the following Bicycle Rules and Regulations:

- Park at your own risk. 300 South Riverside Plaza is not responsible for items lost, stolen or damaged.
- Bikes left on the property longer than 1 week will be subject to removal and disposal/donation.
- Locks or other items left behind on bike rack will be removed